

EPOKA UNIVERSITY

CALL FOR APPLICATIONS

Position: **Assistant Lecturer in Computer Engineering/ Software Engineering**

Available position/s: **3**

Type of Contract: **1 year definite contract**

Employment type: **Full-time**

Deadline: **Open until filled**

About the Department

The Department of Computer Engineering (CEN) is part of the Faculty of Architecture and Engineering at EPOKA University. EPOKA is a private university, ranked among the top universities in Albania and one of the most competitive in the Western Balkans. The department would like to invite applications for full-time positions from applicants holding at least a Master of Science diploma in Computer Engineering, Electronics Engineering, or similar areas, starting at our institution at the beginning of the Fall Semester of 2023-2024 academic year. The department is offering undergraduate, graduate, and post graduate study programs which are all accredited.

Holding a Master diploma from EU or U.S Universities is an advantage.

For further information about the Department of Computer Engineering please click [here!](#)

Job description

The Department is looking for applicants holding a Master of Science diploma in Computer Engineering, Electronics Engineering, Computer Science, or similar areas. We are *most interested in candidates with experience in teaching a wide range of courses (e.g., Introduction to Algorithms and Programming, C Programming, Object Oriented Programming, Operating Systems, Web Technologies and Programming, Software Engineering, Software Testing, Digital Design, Computer Organization, Operating Systems, Computer Networks etc.), and other general courses in computer engineering.*

Candidates who have a master's and can teach exclusively at the undergraduate level, are welcomed to apply. The typical teaching load for a master's degree holder is 20 hours per week, typically of two to three courses in multiple sections.

Besides teaching, the candidate will be responsible for conducting and delivering research with relevance and impact for theory and practice in his/her discipline. In addition, the candidate will act as an academic advisor to students as needed, including as academic advisor for student clubs, and supervising professional practice placements and theses. The candidate will further contribute to the preparation of re-accreditation reports and other administrative tasks in collaboration with other members of the department. A Teaching Assistant (Master student at the same time) will assist the instructor of the course in ensuring a smooth and effective realization of the responsibilities and duties assigned.

In addition, the applicant should demonstrate:

- Excellent interpersonal and effective communication skills;
- Excellent organizational skills;
- Excellent time-management skills;

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Start Date: As soon as possible

We Offer

We offer attractive benefits to the candidates besides a competitive salary. Such benefits include, a friendly and welcoming work environment, allowance for participation in scientific activities, monetary rewards for publications, flextime, long breaks, and holidays, healthcare support and more.

Qualification Requirements

Candidates applying for the *assistant lecturer position* should hold a M.Sc. Diploma from a leading institution and have an established record of excellence in teaching and research within the advertised discipline. Holding a M.Sc. diploma, from a university in the EU, OECD, or G20 is an advantage. Candidates should be fluent in English as most courses offered at Epoka are taught in English.

How to apply

All interested candidates in the position are invited to send an application in **one PDF document**, including the following documents:

1. Application form (please click [here](#) to download it);
2. Cover letter (See below the note);
3. CV (complete list of education, positions, pedagogical experience, administrative experience, project acquisition and coordination experience, and other qualifying activities);
4. A complete list of publications, if not, please add a summary of your thesis or unpublished papers;
5. M.Sc. Diploma and the respective transcript (list of grades/evaluations);
6. English language proficiency document at C1 or C2 level, or evidence of conducting teaching and research in English;
7. Two recent reference letters (issued at least before 3 months), including the name and surname of the reference person, relation to the applicant, e-mail, and phone number).

Note: *In the cover letter candidates must emphasize how their teaching and research expertise relates to the Department's goals and objectives and how do they plan to contribute to long-term development of the Department.*

You may **send your complete application in one PDF document** at: recruitment@epoka.edu.al with the subject written as: *Assistant Lecturer in CEN/SWE* __ *Name Surname* of the candidate **as soon as possible**.

For additional information about EPOKA University please click [here!](#)